

**MINUTES**  
**TOWN OF CLYDE PARK**  
**COUNCIL MEETING**  
**June 17 , 2024**

The meeting was called to order by Mayor Sydney Wiley at 7:13 p.m. Council members present were Brian Eckenrod, Dave Sarrazin, James Walsh and Teresa Saari. Councilman Roger Chandler was in absence.

**GUESTS:** Persons in attendance: Carla Williams, Barbara Earnest, Dan from Great West, Zach Skogen and Colleen Singer. Persons in attendance via Zoom: Clerk/Treasurer Stacy Mills, Attorney Jon Hesse, and Collette Anderson, Greatwest Eng.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF INSPIRATION:** Read by Councilman Brian Eckenrod, and Teresa Saari volunteered to give the July meetings inspiration.

**OPEN FORUM**

**Items on the Agenda:** Mayor Wiley welcomed the visitors and asked if anyone would like to comment on items on the agenda. No one cared to make a comment.

**Items not on the Agenda:** Mayor Wiley welcomed the visitors and asked if anyone would like to comment on items not on the agenda. Barbara Earnest spoke wanting to lodge an official complaint about the spraying of calcium carbonate on the town streets on or about June 10th, 2024. She read aloud her complaint stating the concerns with the health and environmental impact of this chemical. She explained how her dog ended up getting into it after the recent spraying and the health issues it caused. Barbara stated that she felt that the town should be allowed input into the chemicals being used and notified before any chemicals are used. Carla Williams had a complaint about the construction being done during the installation of the fiber optic lines, stating that they are working past 10 p.m. and that they are not leaving the grounds in a reasonable state of completion as well as leaving uncovered trenches. Councilwoman Saari and Councilman Walsh commented on procedures to ensure the restorative actions necessary for all ground operations, and the need for addressing them.

**MAYORS REPORT:** Mayor Wiley addressed the Council and their positions within the town as they are making policies and decisions to secure the health, safety and welfare of the public as a whole. The Mayor also shared about a short commercial that was being done on Miles St. and a donation of a \$750 EMS pack to the Clyde Park Fire Dept. Mayor Wiley continued her report with a few complaints that she has had about the junk vehicles that are around town and the need for it to be addressed while reviewing the towns codes. She continued with the need to review the different vehicles using the town streets, the age of drivers and speed limits involved. Addressing IIG fiber optic installation, discussed the late hours and the rupture of a water line and how efforts are currently underway to insure this repair as well as the ground restoration. Mayor Wiley spoke with IIG about the In Kind service that was offered and the access Vault is soon to be installed on the corner of 89 and 5th St. This service and vault is to help the town promote an endpoint service or franchise that can be offered to the town to make it easier for fiber companies to hook up and offer services to our community. Per negotiations, IIG is waiving the initial hook up fee for a company access with town hall getting an initial amount of service, as well as helping to find a company willing to come into Clyde Park and install. Mayor Wiley asked the town's lawyer, Jon Hesse for any comments. Jon reaffirmed what the Mayor commented on and the benefits toward the community, and how unique it was to have an opportunity to be able to negotiate with this company on behalf of the town. He used Bozeman's experience as an example to explore opportunities. Mayor Wiley addressed the new signatory confirmation needed in the town office.

Councilwoman Saari made a motion to add Louann Barr as signatory to the Town of Clyde Park's bank accounts located at the Bank of the Rockies. Councilman Sarrazin seconded and the motion passed.

**Treasurer's Report:** Budget reviewed and ARPA details given.

**Water:** CSO Will Buniger gave this report. Gave the report from the spring output of the last three (3) years. He also talked about Ideas for water restrictions, community involvement and education. Jon Hesse will look into the water rate increase processes.

**Animals:** CSO Will Buniger gave this report. Nothing to report.

**Site Permits:** Bruce Lay permit was deferred for further information. The Koch fence permit was approved. R Carr asked for approval to place a fence around the cemetery plot, this was table till the next meeting. Wiley variance for Dogwood trees removed from consent for CSO Buniger to do some measurements.

**Parks:** CSO Buniger gave this report. Nothing to report.

**Cemetery:** Nothing to report

**Fire Chief :** Fire Chief Will Buniger gave this report. The ISO reports have come in and the Clyde Park Fire Dept rated at 6X and was a 6-5 last rating. Chief Buniger commented that the success of these last two good ratings are due to the hard work of the CLYde Park City Fire Volunteers.

#### **Standing Committee Reports:**

Budget & Finance: Councilman Sarazin gave this report.

*-Business License for Transient Vendors:* He commented on his research on Business License for Transient Vendors. He has found that in our town the business owners are responsible for bringing in vendors and are responsible for that vendor throughout operations. Mayor Wiley asked at what point is the town going to be held responsible for actions or lawsuits. Mayor Wiley made a suggestion that Councilman Sarrazin reach out to the Attorney for further information. Attorney Jon Hess commented that he will do a little research.

*-Spending Limits and Policy for Approval of Budgeted and Unbudgeted Expenditures:* This is to be deferred to the July meeting.

Public Works: Councilman Eckenrod and Councilwoman Saari gave this report.

*-Create Policy and Resolution for allowing variances to animal permits, e.g., more than six chickens:* In the minutes from years back and during past meetings, variances were allowed on a case by case basis due to the cost of re-writing the original code. This topic will be presented at a future meeting.

*-Create a resolution to add an Ordinance for No Dogs Allowed in Holliday Park:* Councilman Eckenrod discussed this and suggested that the topic be put out to the public for discussion. He discussed the repercussions that other communities have in place and that continued research and assessment should be done. Councilwoman Saari made the comments that codes/ordinances need to be adjusted to give the town the ability to definitely take action on leash or no leash. This topic to be re-addressed at a later date.

Parks & Recreation: Councilman Walsh gave this report.

*Create Policy and Resolution for no camping in parks or on town right of ways (Parks & Recreation Committee)* Reviewed other policies and state laws. This topic will continue to be researched and brought back for review.

Streets & Alleys: Mayor Wiley spoke in place of Councilman Chandler.

-*Stop signs on East Ave. at Short and 2nd,*

-*speed bumps on First Street between First Ave (Hwy 89) and Park Street to control traffic speed (Streets and Alleys)* The stop signs have been ordered. The speed bumps are currently being installed by the CSO. As well as the previous topics, the Mayor also commented that the oiling of the streets will have to be put on hold for future study and research.

Planning, Zoning and Subdivision: Councilwoman Saari gave this report.

The Planning committee minutes have been recorded and filed. The committee is familiarizing themselves with the subdivision regulations as well and getting in touch with contacts to find a Subdivision Administrator to hire.

Solid Waste Board: Reported by Councilman Dave Sarrazin.

The solid waste committee for Park County met and discussed the continued dumping of unusual and illegal items, and the actions that are to be taken.

## **Consent Agenda**

These items may all be accepted by a single motion, or individual items may be motioned to be moved off for further discussion before approval:

1. Minutes of the May Meeting - *were removed from the consent agenda for further review. Councilman Brian Eckenrod made a motion to table the minutes for the May 2024 meeting til the July Meeting. Councilwoman Saari seconded and the motion carried.*
2. Claim Warrants and Financial Report

## **New Business**

Discussion on establishing a contractual agreement with Great West Engineering: Mayor Wiley led this discussion explaining that the current question on the docket is, "Is this the engineering firm that the Town of Clyde Park is going to use and is it ok for Great West Engineering to draw up a contract to that?" Councilman Eckenrod made a motion to approve establishing a contractual agreement with Great West Engineering. Councilman Walsh seconded and the motion carried.

Release of the Water Moratorium: Mayor Wiley opened this discussion. The water moratorium was put into place on June 12th, 2023, for the duration of up to one (1) year. At this date the Moratorium has expired. The opinion from the town's attorney Jon Hesse was read and affirmed that it would be best for the town to remove the moratorium. His recommendation further explained that to extend the moratorium may result in an inverse commendation claim against the town. Councilman Eckenrod asked Mr. Hesse about the twelve (12) possible connections that our current engineering report expressed is the town's maximum capacity. Does this lack of water capacity give the town any legal precedent for limiting action? Mr Hesse explained the history of the town's water problems and the fact that the town will have to find funding to replace parts and the drilling of a new well in order to accommodate growth determined by the water volume that is currently operational into town. Mayor Wiley commented that the moratorium has served its purpose up to this point. The town is further ahead with researching and finding ways to make water accessible, including placing a more regimented application process in place to review each application by a case by case process. Not for the purpose of denial but for the time and supply extension needed if plausible. Further discussion was had about the future subdivision that is being proposed off 5th st and solutions that they may apply to assist. Questions were asked about water

restrictions and when they may be applied. Cso Buniger gave discussion of the continued problem of finding the water leaks throughout town in order to aid in the conservation of water. The water moratorium has expired. The next steps are to work with Great West and find solutions. Review of the Water application and steps to acquire water service are being revised for approval at the July meeting. *Strategic Plan: Mayor Wiley ran a brief review of the way the strategic plan works and presented it. Councilman Walsh made a motion to approve the Clyde Park Strategic Plan, Councilman Sarrazin seconded and the motion passed.*

Adopt 2024 Capital Improvement Plan: The mayor discussed the importance of having a Capital improvement plan. Councilwoman Saari made a motion to approve a Capital Improvement plan for the town of Clyde Park, Councilman Eckenrod seconded and the motion passed.

Councilwoman Teresa Saari made a motion to adjourn the meeting, Councilman Eckenrod seconded and the motion passed to adjourn at 9:17 p.m.

---

Mayor

---

Clerk